

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 8, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Craig Huxford, Helen Smits, Carole Andrews, Bill Clancy, Paula Landrie,
JoAnn Grashberger, Susan Hyland, John Van Dyck

Also

Present: Jeremy Kral, Executive Director
Tim Schmitt, Finance Manager
Mary Johnson, Hospital & Nursing Home Administrator
Jenny Hoffman, Economic Support Administrator
Ian Agar, Long Term Care Manager
Jim Hermans, Child Protection/Juvenile Justice Manager
Jill Rowland, Contract and Provider Relations Manager
Kathy DeNiel, Director of Nursing-Bayshore Village
Jed Berndt, Director of Nursing-Nicolet
Janet Schmidt, Accountant Supervisor
Justine Koschke, Behavioral Health Supervisor
Julaine Feld, Behavioral Health Supervisor
Genny Willemon, Office Manager-Clinic
Mary Hansen, Social Worker Supervisor-CIP
Scott Shackelford, Social Worker Supervisor-Juvenile Justice
Kerry Draxler, Shelter Care Supervisor

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
GRASCHBERGER/ANDREWS moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of July 11, 2013 Human Services Board Meeting:**
SMITS/HYLAND moved to approve the minutes dated July 11, 2013.
The motion was passed unanimously.
4. **Executive Director's Report**

Executive Director Kral elected not to give a report because it would overlap significantly with the discussion of the proposed 2014 budget.

Agenda item was bypassed by Chairman Lund.

5. Financial Report

- Schmitt had submitted a written report with the board packet. For Community Programs we are on track year to date through June. For the Community Treatment Center, we are a little bit unfavorable but we are working on fixing that to meet budget.

HUXFORD/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Review & Approval of Proposed 2014 Budget

- Kral stated he tried to hit the highlights of the 2014 budget proposal in the cover letter, submitted with the budget binders. Kral confirmed that all board members had a chance to review the budget that was sent out.

Citizen Board Member Andrews stated that the highlighted points were appreciated since all of the initiatives have been discussed with the board previously. Other board members concurred.

Citizen Board Member Paula Laundrie entered meeting at 5:18 p.m.

- Kral went over the bullet points he had written in the cover letter. The most significant change compared to last year is the Nicolet Psychiatric Hospital re-design, moving from a 37-bed hospital to a 16-bed hospital with a co-located 15 bed crisis stabilization facility.

Supervisor John Van Dyck entered meeting at 5:20 p.m.

- Kral stated the Economic Support Unit will be showing the revenues and expenses for the Bay Lake Consortium and adding staff due to the increased state and federal revenue for the Affordable Care Act implementation. These are the only changes in the ES unit.

Q: Chairman Lund asked if all of the changes for Affordable Care Act are paid for out of federal funds.

A: Kral stated that state and federal funds will cover the changes and no local funds will be used.

Q: Supervisor Clancy asked if Family Care enters into the budget.

A: Kral stated that we are not expecting Family Care to be implemented in 2014. We are converting four LTE long term care employees to FTE status. We are doing this to prepare for Family Care as we want to get the waiting list down.

Q: Citizen Board Member Laundrie stated that an acquaintance of hers is looking for economic support and was told the wait list is a year and a half for housing.

A: Kral stated that Brown County Human Services does not handle housing. That is handled by the Housing Authority ran jointly by Brown County and the City of

Green Bay. Jenny Hoffman added that her acquaintance would need to contact ICS (Integrated Community Services) for housing services.

- Kral stated that in the child welfare area, we propose adding four parent support specialist positions which will assist parents in keeping their children safe in their homes.

Q: Citizen Board Member Laundrie asked what type of people we are looking for in those positions.

A: Kral stated that it fits on the pay scale as a Social Service Aide III and it would be paraprofessionals which could include a lot of people that could fit the qualifications.

- Kral added that we have an increase of two juvenile justice social workers due to increased referrals. Also, we propose adding one child protection worker and one additional child protection supervisor. The increase in referrals also causes an increase in work throughout the unit at different layers in the system. The additional supervisor will help with creativity and staff support.
- We propose increasing compensation to providers of community-based residential facilities. Our rates have not been adjusted up very often and we need to stay competitive so that our providers will feel comfortable doing business with us.
- Kral stated we are adding a .5 FTE clerical position to the Birth to Three unit due to an increased demand for the mandated service.

Q: Chairman Lund asked if most referrals come from the hospitals.

A: Ian Agar stated most referrals come from physician offices and the neonatal units at the hospitals.

- Kral identified that we will participate in a multi county consortium next year for the CCS (Comprehensive Community Services) program. By participating in the consortium, the state will pay the 40% expense that we are currently responsible for.

Q: Supervisor Van Dyck asked how employee wages are handled in the budget.

A: Kral stated that wages or steps were not addressed in the budget. Currently, they are at status quo from 2013 with no increases.

Q: Supervisor Clancy asked if our ability will be inhibited next year if our budget increases significantly.

A: Chairman Lund stated we only have \$600,000 for the county to grow and it will depend on each committee as to whether or not we will go to the levy limit. It is also dependent on natural growth.

Q: Supervisor Van Dyck asked how the approval process works for the board versus the committee.

A: Chairman Lund stated that if the Human Services Board approves the budget with changes, the Human Services Committee has to look at what we passed and decide what to do. The Board does the preliminary approval of the budget. Kral added that by statute, the Human Services budget needs to be presented to

the Board first, then the County Executive and lastly, the Committee which will decide what it looks like for the full County Board. Chairman Lund encourages board members to go to the various meetings to provide input.

Q: Citizen Board Member Laundrie asked about autism services, citing that the waiting time to access services is around 13 months. She wanted to know if we could lessen that wait time.

A: Ian Agar stated that the services are reliant on state and federal funding in which we have no direct control over.

ANDREWS/LAUNDRIE motion to approve the proposed 2014 HS budget.
Motion was carried unanimously.

7. Statistical Reports:

Please refer to the packet which includes this information.

8. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

9. Request for New Vendor Contract:

Please refer to the packet which includes this information.

10. Other Matters:

Next Meeting: Thursday, September 12, 2013
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. Adjourn Business Meeting:

HYLAND/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:40 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary